



## Employment Application

### PERSONAL INFORMATION:

First Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Last Name \_\_\_\_\_

Street Address \_\_\_\_\_

Home Phone Number \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Cell Phone Number \_\_\_\_\_

Are you eligible to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

If you are under age 18, do you have an employment/age certificates? (Working papers)

Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been convicted of or pleaded no contest to a felony within the last five years?

Yes \_\_\_\_\_ No \_\_\_\_\_

if yes, please explain: \_\_\_\_\_

### POSITION/AVAILABILITY:

Position Applied for \_\_\_\_\_

Days/Hours Available

Monday \_\_\_\_\_

Tuesday \_\_\_\_\_

Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

Saturday \_\_\_\_\_

Sunday \_\_\_\_\_

Hours Available from \_\_\_\_\_ to \_\_\_\_\_

What date are you available to start work? \_\_\_\_\_

## EDUCATION:

Name and Address of School - Degree/Diploma - Graduation Date

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Skills and Qualifications: Licenses, Skills, Training, Awards

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## EMPLOYMENT HISTORY:

Present or Last Position:

Employer

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Address

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Supervisor \_\_\_\_\_ Phone Number \_\_\_\_\_

Position/Title \_\_\_\_\_ From \_\_\_\_\_ to \_\_\_\_\_

Responsibilities

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Salary \_\_\_\_\_ Reason for leaving

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May we contact your Present/Last Employer?      Yes \_\_\_\_\_ No \_\_\_\_\_

References:

Name/Title/Address/Phone

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I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature \_\_\_\_\_

Date \_\_\_\_\_